


Bhavan's Vivekananda College
of Science, Humanities & Commerce
Estd : 1993- Affiliated to Osmania University- Sainikpuri, Secunderabad -500094
Autonomous College

Accredited with 'A' grade by NAAC

Minutes of the 1st IQAC Meeting

Date: 11th June 2018 Time: 3:30PM Venue: Committee Room

Agenda Items:

1. Action taken report on the minutes of the meeting held on 20th March 2018
2. The process was initiated to download hall tickets online
3. The IIQA was initiated
4. Infrastructure requirements were catered to and necessary developments were initiated regarding update of computer lab and other essential needs.
5. Framing of New Certificate courses was initiated
6. Inclusion of one more BBA first year section33
7. Any other points

The following committee members were present:

<i>Prof. Y Ashok</i>	<i>Principal, Chairman</i>
<i>Prof. PSN Reddy</i>	<i>Expert</i>
<i>Mr. Sreenivas.Jasti</i>	<i>Industrialist</i>
<i>Mrs. B Niraimathi</i>	<i>Member</i>
<i>Dr. Madhumitha</i>	<i>Member</i>
<i>Dr. K Sreelatha Reddy</i>	<i>Member</i>
<i>Dr. JyothiNayar</i>	<i>Member</i>
<i>Dr. K Anuradha</i>	<i>Member</i>
<i>Dr. C Kameswari</i>	<i>Member</i>
<i>Dr. N S Chakravarthy</i>	<i>Member</i>
<i>Dr. Seema Ghosh</i>	<i>Member</i>
<i>Dr. GSVRK Choudary</i>	<i>Member</i>
<i>Mr. G Sreedhar</i>	<i>Member</i>
<i>Mrs. GVS Rajeshwari</i>	<i>Member</i>
<i>Mr. Russell Zaheer</i>	<i>Alumnus</i>
<i>Mr. RameshManchikanti</i>	<i>Alumnus</i>
<i>Mr. R. Rajesh</i>	<i>Parent</i>
<i>Ms. Sai Shivani</i>	<i>Student</i>
<i>Ms. PriyankaJinde</i>	<i>Student</i>
<i>Mrs. K. Suvarchala Rani</i>	<i>Deputy Coordinator, IQAC</i>
<i>Dr. K Vasudeva Rao</i>	<i>Coordinator, IQAC</i>

The meeting commenced with a welcome note by the Chairman, Prof. Y. Ashok.

The committee discussed the items of the agenda and resolved them as follows:

Item 1: Action taken report on the minutes of the meeting held on 20th March 2018

- National seminar was successfully held with large participation and quality discussions.
- College registered for NIRF
- Procuring feedback from all relevant stakeholders – Feedback is taken regularly from different stakeholders - parents, students, industry experts and Alumni.

Item 2: The procedure of online download of hall tickets was initiated

The process was initiated to download hall tickets online.

Item 3: Institutional Information for Quality assessment (IIQA)

IIQA of the college was initiated.

Item 4: Infrastructure requirements were catered to and necessary developments were initiated regarding update of computer labs and other essential needs.

Item 5: Introduction of new certificate courses

Discussion regarding the introduction of the new certificate courses was carried out by the members and all the heads of the Departments were advised to decide upon good, suitable and feasible certificate courses.

Item 6: Inclusion of one more section to the BBA first year course

In the light of the last few years' admission records it was clearly observed that there is a sharp increase in the admission of BBA and hence it was considered to add a section to the first year BBA programme.

Item 7: Any other points

- **Publication of journals in UGC approved journal**

It was discussed and resolved to give directives to all the faculty members to publish their research papers in UGC approved journals only.

- **General Elective/ SEC selection Software**

It was discussed and resolved that the Computer Science Department would be requested to frame a software for facilitating the GE/SEC selection procedure

- **CGPC, the Career Guidance and Placement Cell** was advised to encourage the students to take up internships to enhance their employability skills
- The different Faculties were advised to **organize orientation programs** to educate and inform the students about the opportunities available in the respective fields.
- The Heads of the Departments were instructed to **organize workshops or Seminars for the students** in their respective departments.
- Ed Cell was advised to **promote and patronize start-up organizations** of the students


Dr. K. Vasudeva Rao
Coordinator, IQAC


Prof. Y. Ashok

Principal
(Dr. Y. ASHOK)
PRINCIPAL

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